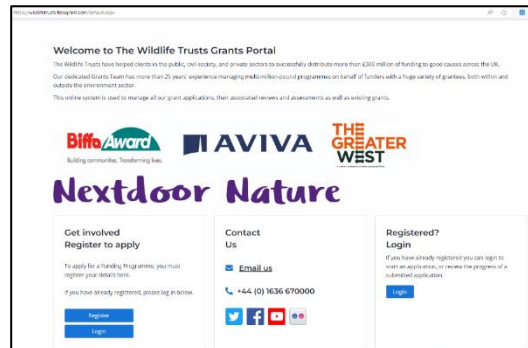


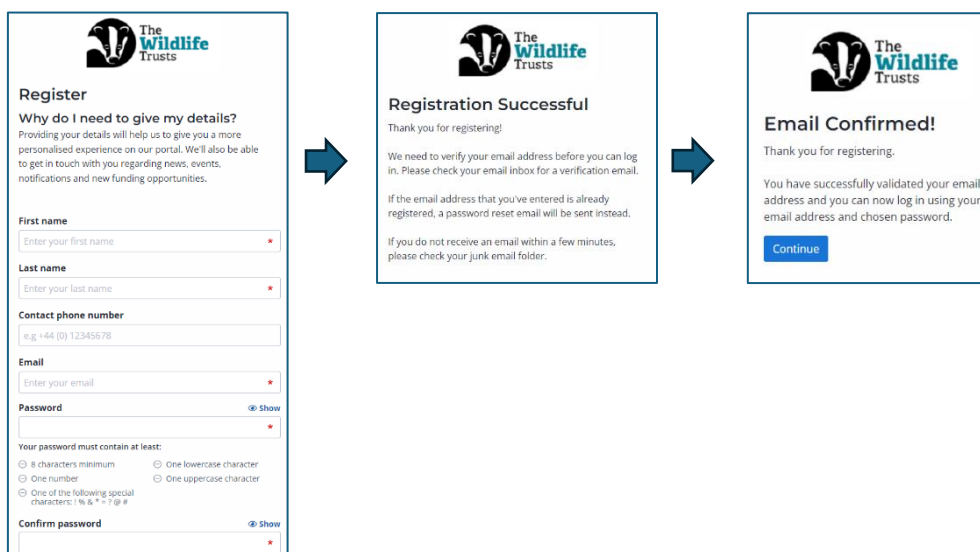
HOW TO SUBMIT AN EOI FOR AN AVIVA SCHOLARSHIP GRANT (ECR)

Aviva Rainforest Research Programme Grants – Applying for an **Aviva Rainforest Research Scholarship – EOI**. You need to access the grant application system through this link

[Portal homepage - The Wildlife Trusts \(flexigrant.com\)](https://www.wildlifetrusts.org/nextdoor-nature)



The opening page looks like this. You must first **Register** with our system to be able to apply to the programme. Use the registration link (bottom left) to enter your details and set up a password. You will need to accept the Data Protection & Privacy notice and **Continue**. You will be taken to the registration page to set up your password. An email verification will be sent to your registered email address to finish the process.



This will then take you to the **Application Portal** and your personal account page

HOW TO SUBMIT AN EOI FOR AN AVIVA SCHOLARSHIP GRANT (ECR)

The Wildlife Trusts Application Portal

My account

My contact details
My applications
My downloads

My account

R Swetnam

This form shows your current contact information. To update your contact details click the 'Update my user account details' link on the left to return to the Portal Homepage.

RS

Username: [redacted]@gmail.com

Type of user: Applicant

Organisation:

Phone number: +44013298475950 - (Work) **Social media:** (no record)

Email: [redacted]@gmail.com **Website:** (no record)

Primary address: (no record)

Update my user account details
You can use the 'Change password' link to update your password.

[Change password](#)

The buttons on the left link you to different parts of the system.

My contact details: allows you to update your personal details with titles, positions etc. We do not need photographs / date of birth or gender entering here. Name and Phone number and email are sufficient.

My applications: takes you to the dashboard of your applications.

My downloads: any files that you download from the system will be shown here.

To start your application, click on **My applications** which should take you to this screen:

The Wildlife Trusts Application Portal

My applications - The Wildlife Trusts

Welcome to the The Wildlife Trusts application page. On this page you will be able to see all the applications that are currently in progress, as well as draft and submit new application forms. If you have any queries or questions please don't hesitate to contact us on 01636 670000 or email to biffa-award@wildlifetrusts.org

Start a new application

Research Programme EOI 2024 [Start](#)

Aviva Scholars EOI 2024 [Start](#)

Biffa Award - MGS Expression of Interest [Start](#)

Choose the **Aviva Scholars EOI 2024** line and click **Start**. You will be taken to this screen where the main conditions of this stream are outlined. Please read and check that you are eligible and then tick to continue. If not, you may be able to apply through our main Research Grant scheme instead.

Aviva Scholars EOI 2024

This Expression of Interest Form is for applicants to the Aviva Scholars Research Programme. This component of the programme is limited to Early Career Researchers (ECR) as [defined by UKRI](#). It will fund smaller, shorter research projects (£12,000 maximum and 12-18 months in duration). The primary investigator (PI) should be an ECR based at a recognised [UKRI research institution](#) who must be partnered by a named Co-PI. The Co-PI should be an experienced researcher at the same institution who will mentor and support the lead investigator. They should hold a substantive post and must take equal responsibility for the successful delivery of the project. As these grants are restricted in size the majority of the funding should support the PI.

I have read and understood the above information

[Start](#)

HOW TO SUBMIT AN EOI FOR AN AVIVA SCHOLARSHIP GRANT (ECR)

This then brings you to the summary page where you start submitting your application. Check that it is the correct scheme for you – this is the Aviva Scholars form.

The screenshot shows the 'Summary' page of the Aviva Wildlife Trusts Application Portal. The page title is 'Aviva Scholars EOI 2024' and the user is 'R Swetnam'. There are buttons for 'Instructions', 'Print', and 'Download as PDF'. The progress is '0 out of 4 pages' and '0% complete'. Below the summary, there is a table with 5 columns: 'Number', 'Page', 'Est. time to complete', 'Status', and 'Required documents'. The table has two rows: '1 Project Overview' and '2 Project Team'. Both rows have a 'Not Started' status and a 'Start' button.

Number	Page	Est. time to complete	Status	Required documents
1	Project Overview		Not Started	Start
2	Project Team		Not Started	Start

In the table shown the 4 sections of the form are linked. Each will have a Status button which reads "Not Started" to begin with. Click on the **Start** button at the end of the first line (Project Overview). This takes you to **Page 1 of 4: Project Overview**

Enter into the boxes (noting the word limits)

1a: Title of research project

1b: Short Title (brief as possible whilst still being meaningful - max 8 words used for coding)

1c: Keywords (enter up to 5, requires a minimum of 1)

The screenshot shows the input fields for the application form. It includes: '1a: Title of research project (max 20 words)' with a text box and 'You have entered 0 words (20 words max)'; '1b: Short Title (max 8 words)' with a text box and 'You have entered 0 words (8 words max)'; '1c: Keywords (max 5 words or short phrases)' with three text boxes labeled 'Key word/phrase 1', 'Key word/phrase 2', and 'Key word/phrase 3'.

1d: Technical Abstract (maximum 200 words). Provide a succinct summary of the project proposal.

HOW TO SUBMIT AN EOI FOR AN AVIVA SCHOLARSHIP GRANT (ECR)

*** 1d: Technical Abstract (max 200 words)**
Provide a short overview of the research project

At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias excepturi sint occaecati cupiditate non provident, similique sunt in culpa qui officia deserunt mollitia animi, id est laborum et dolorum fuga. Et harum quidem rerum facilis est et expedita distinctio. Nam libero tempore, cum soluta nobis est eligendi optio cumque nihil impedit quo minus id quod maxime placeat facere possimus, omnis voluptas assumenda est, omnis dolor repellendus. Temporibus autem quibusdam et aut officiis debitis aut rerum necessitatibus saepe eveniet ut et voluptates repudiandae sint et molestiae non recusandae. Itaque earum rerum hic tenetur a sapiente delectus, ut aut reiciendis voluptatibus maiores alias consequatur aut perferendis doloribus asperiores repellat. At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias excepturi sint occaecati cupiditate non provident, similique sunt in culpa qui officia deserunt mollitia animi, id est laborum et dolorum fuga. Et harum quidem rerum facilis est et expedita distinctio. Nam libero tempore, cum soluta nobis est eligendi optio cumque nihil impedit quo minus id quod maxime placeat facere possimus, omnis voluptas assumenda est, omnis dolor repellendus. Temporibus autem

You have entered 200 words (200 words max)

[Return to Summary](#) [Save progress](#) [Next page >](#)

When finished **Save progress** at this point, which checks if the page is complete. You can **Return to Summary** or leave the application completely, if you need to come back later to finish. You can return via the My applications page to resume later. You can also come back into these pages and click on the **Edit** button to edit your text.

Click on **Next Page** which takes you to **Page 2 of 4: Project Team** where you need to enter the details of the project team.

2a: Primary Investigator (PI)

As you are the PI, your contact will have been copied in from registration. If this is incorrect or incomplete, you will be informed and will be able to **Edit** it here and **save the contact details**. You will need name, telephone number, email address and address entered to continue.

*** 2a: Primary Investigator (PI)**
Responsible for leading the project. The PI will be the main point of the contact between The Wildlife Trusts and the project. Funding will be paid to the PI's institution / organisation.

i You must add at least 1 contact(s) with a full name, contact type, complete address, phone number and email specified.

	Contact name	Contact type	Phone	Email	Address complete		
	R Swetnam		+44013298475950	<input type="text" value="@gmail.com"/>	No	Edit	

Please enter your **PI job title, organisation name, type, address**. You will also be asked to confirm the status of your organisation.

HOW TO SUBMIT AN EOI FOR AN AVIVA SCHOLARSHIP GRANT (ECR)

* PI Job Title	
Aviva Scholar Test PI - RDS	
* PI Organisation Name	
University of Biggleswade	
* Organisation type e.g. University, Research Institute, NGO, private company	
University	
* Can you confirm that this organisation is either (a) a UK University or (b) on the UKRI list of approved research organisations? <i>The lead PI must be based at either a UK university or a UKRI recognised research institution.</i> <i>Non-listed bodies may be Co-Investigators.</i>	
<input checked="" type="radio"/> Yes <input type="radio"/> No	
* Is your organisation legally registered in the UK? Only those organisations legally registered in the UK are eligible for this funding.	
<input checked="" type="radio"/> Yes <input type="radio"/> No	
* PI work address	
The Kiln, Waterside, Newark, NG24 1WT, UK	

Finally you will be asked to provide a link to your ORCID account and/or ResearchGate account to link us to your research profile.

* Research Identifier – please provide a link to your ORCID account and/or ResearchGate.
ORCID
Home Feed ResearchGate
<input type="text"/>

2b: Co-investigator (CI)

Please enter details about your mentor / Co-investigator. Remember they must be based at the same institution and hold a permanent position.

2b: Co-investigator (CI)	
In the Aviva Scholars stream, each ECR must be partnered by an experienced researcher who holds a substantive position at the same institution and can provide clear research mentorship.	
Name	* Hillary Tweed
Organisation / Company	* University of Biggleswade
Job title	* Professor of Forestry
Contact email address	* hillary.tweed@biggles.ac.uk
Contact telephone number	* 204387525439
Address	* Dept. of Forestry, Biggleswade University, Sandy Lane, Biggleswade, BG8 7ZZ
Research Identifier – please provide a link to your ORCID account and/or ResearchGate.	* 1235-4444-9999-2093

2c: Project Partners: please add any project partners that may be providing additional support. This is optional, it may not be relevant to your Scholarship application. If not, you can leave blank. Click **Save**. If there are any problems or missing data with this page you will get a warning notice and invited to correct it before Saving again.

2c: Project Partners

Project partners may provide additional support (in cash or in kind). Please give details of their contribution. It is not essential to have project partners or additional sources of funding to be eligible.

Please provide the following information for each partner:

- Name
- Organisation/company
- Job title
- Role in the proposed project (in cash or in kind, please detail).

Clive Mvongo-Woods
Eco-test
Senior analyst
Analysis of collected lichen DNA - subcontractor for fixed fee of £850 which is included in the research costs.

[< Previous page](#)
[Return to Summary](#)

[Save progress](#)
[Next page >](#)

Once happy, move on to the **Next page** which is **Page 3 of 4: Case for support**.

Next you must identify which of the 3 themes your proposal most closely fits (choose one from the dropdown). Similarly, please tick which of the sub themes your project most closely fits. You may choose more than one if it fits a number of these.

*** Which Theme Does this proposal fit?**

Understanding the Pro... ▾

*** Which Sub-Theme(s) does it address?**

- Where will ARF establish effectively both now and over the next century?
- What does the public know about ARF? How do we engage effectively?
- What are the critical factors determining "success"?
- What methods of monitoring should we use?
- How do we embed environmental / climate resilience?
- Do residents and visitors like / value the new forest?
- What impact are our "new" ARF having on biodiversity and landscape functioning?
- Have our restored ARF contributed to net-zero?
- Do restored ARF offer wider socio-economic benefit?
- How do restored sites contribute to wellbeing?

Section 3 is the main part of the research proposal. Here you are asked to detail your overall aim, to list your research question(s) (maximum 6) and to outline your methodology.

HOW TO SUBMIT AN EOI FOR AN AVIVA SCHOLARSHIP GRANT (ECR)

*** 3a: Overall aim (s)**

At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum deleniti atque corrupti quos dolores et quas molestias excepturi sint occaecati cupidita

You have entered 50 words (80 words max)

3b: Please list your research questions (maximum 6) and refer to each of them in the following sections.
(Maximum 150 words per question)

*** RQ1**

At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum?

You have entered 14 words (150 words max)

RQ2

A At vero eos et accusamus et iusto odio dignissimos ducimus qui blanditiis praesentium voluptatum?

You have entered 15 words (150 words max)

RQ3

ut aut reiciendis voluptatibus maiores alias consequatur aut perferendis doloribus asperiores repellat?

You have entered 12 words (150 words max)

Then enter your **methodology** – into the free text box. You have up to 500 words, so we encourage you to provide sufficient detail of your approach here. Remember to reference your research questions.

List your key **milestones** and estimate the delivery date. Please link your milestones to numbered Research Questions. There should be at least one milestone per RQ, but each milestone may respond to several research questions.

*** 3c: Methodology**

Briefly outline your research methods and summarise the sequence of work. Refer to each question listed in section 3b (Maximum 500 words)

laborious physical exercise, except to obtain some advantage from it? But who has any right to find fault with a man who chooses to enjoy a pleasure that has no annoying consequences, or one who avoids a pain that produces no resultant pleasure? On the other hand, we denounce with righteous indignation and dislike men who are so beguiled and demoralized by the charms of pleasure of the moment, so blinded by desire, that they cannot foresee the pain and trouble that are bound to ensue; and equal blame belongs to those who fail in their duty through weakness of will, which is the same as saying through shrinking from toil and pain. These cases are perfectly simple and easy to distinguish. In a free hour, when our power of choice is untrammelled and when nothing prevents our being able to do what we like best, every pleasure is to be welcomed and every pain avoided. But in certain circumstances and owing to the claims of duty or the obligations of business it will frequently occur that pleasures have to be repudiated and annoyances accepted. The wise man therefore always holds in these matters to this principle of selection: he rejects pleasures to secure other greater pleasures, or else he endures pains to avoid worse pains. But I must explain to you how all this mistaken idea of denouncing pleasure and praising pain was born and I will give you a complete account of the system, and expound the actual teachings of the great explorer of the truth, the master-builder of human happiness. No one rejects, dislikes, or avoids pleasure itself, because it is pleasure, but because those who do not know how to pursue pleasure rationally encounter consequences that are extremely painful. Nor again is there anyone who loves or pursues or desires to obtain pain of itself, because it is pain, but because occasionally circumstances occur in which toil and pain can procure him some great pleasure. To take a trivial example, which of us ever undertakes laborious physical exercise, except to obtain some advantage from it? But who has any right to find fault with a man who chooses to enjoy a pleasure that has no annoying consequences, or one who avoids a pain

You have entered 499 words (500 words max)

3d: Milestones

List your key milestones with an approximate delivery date. (e.g. soil sampling completed site 1 / survey pilot completed / data analysis finished)

Milestone	Delivery Date	Links to which research question(s) e.g. RQ1, RQ2
* djfa;lwkdjfv3q4ij5r0[2u5 eoirjgf;ld'vskjgf' erijgt;erwjkjt;le	* Approximate delivery date Month 6	* RQ1, RQ2
dis voluptatibus maiores	Approximate delivery date Month 12	RQ3
dsflasd wlkjt / idjf erwt1 oiewjtroewqijr oeiwrj ri2p3 tefjewq	Approximate delivery date Month 12	RQ4

Save your progress and then click onto the next page **Page 4 of 4: Project Finances** where we ask for details of your funding / budget. As the Aviva Scholarship is a fixed grant of £12,000 + £1000 research costs, you only need to split out the research costs component of your proposal here. We encourage you to claim the full amount for research costs, so the total at **4a: Total Funding Requested** should total at least £12,000 (*that is the scholarship grant*) but be no more than £13,000. Then enter the split of the research costs component at **4b**. It will sum below as you enter, so please ensure that the total amount does not exceed £1000.

*** 4a: Total Funding Requested (£)**
(Minimum £12,000, maximum £13,000)

£13,000.00

4b: Funding details
Please give details on how you will spend the additional £1,000 funding requested for research expenses. A more detailed split may be required from funded projects, but at this EOI please just provide a rounded estimate of the totals.

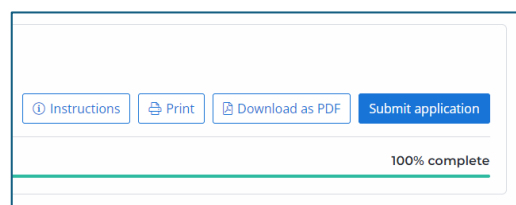
- Note that we will only fund directly incurred research costs.
- All costings should be at current prices, inclusive of VAT and other taxes where applicable.
- Note that we do not fund flights and all travel is expected to be undertaken in as low-carbon a manner as possible.

Item	Total cost (inc VAT)
Travel & Subsistence	£400.00
Consumables	£300.00
Equipment	£100.00
Communication & Engagement	£100.00
Other directly incurred costs not accounted for above	£100.00
	1,000.00

4c: Will the Wildlife Trusts be the sole funder of the project?

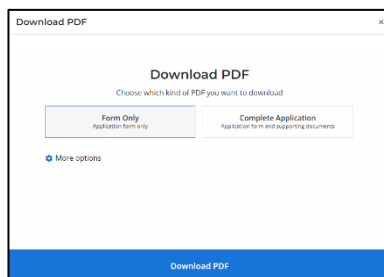
Choose **Yes or No** as appropriate. If you choose No you will be asked to provide further details about the partners, or sources and amount of co-funding.

If you click **Save Progress**, the EOI is now ready for submission. If you go back to the **Summary** you will see that all 4 sections are now marked as **Complete** in the summary table. We advise that before you submit, you **Download as a PDF or print** your application to review your submission and to check for errors.

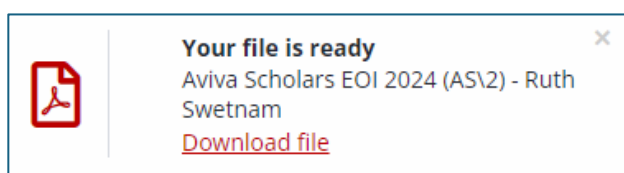


Clicking on the **Download as PDF** button brings up an option box where you can download the form or the complete Application. We advise you chose **Complete Application** and then click the Download pdf button at the bottom of the window.

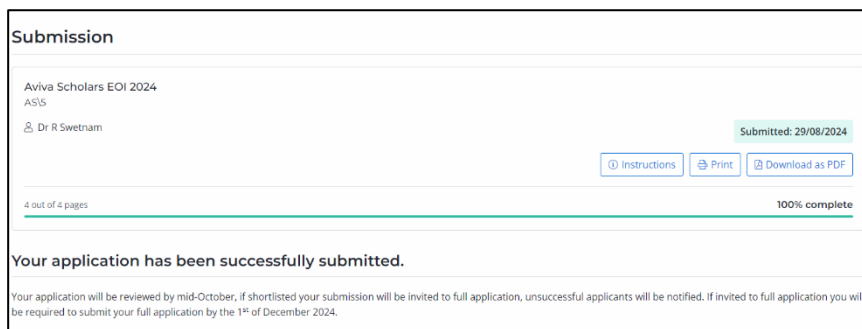
HOW TO SUBMIT AN EOI FOR AN AVIVA SCHOLARSHIP GRANT (ECR)



You will get a popup telling you that your pdf is being created, then another one when it is ready for download (see top right of the window). This can take a minute so please be patient. Click on the download link – it will be saved in your downloads for you to open and check.



If you need to make any edits you can do so now by clicking on the Edit button of the Summary table. If you are happy with your EOI then click on the **Submit Application**. **You will be asked to check you are happy**. Remember once it is submitted it is fixed and you cannot resubmit another so please only do this when you are happy with the application. Your form will be submitted to the system and you will get a confirmation of submission.



You can now Log off by clicking on your initials in the top right of the screen and choosing **Log off**.

