



Yorkshire Wildlife Trust

About us

Yorkshire Wildlife Trust is one of the region's largest and oldest charities, starting life by taking on the ownership and management of Askham Bog nature reserve on the edge of York in 1946. It is one of the 46 Wildlife Trusts and the *Royal Society of Wildlife Trusts* that collectively form *The Wildlife Trusts Partnership*. Together, they are biggest organisation in the UK working solely for nature.

Today, we employ approximately 200 staff and work with over 900 volunteers and are supported by nearly 44,000 members. We manage more than a hundred nature reserves covering just over 3,000 ha of land and work with many other land managers assisting them to improve wildlife on their land. We involve people in nature conservation through the simple inspiration of visiting a Trust nature reserve, through events, environmental education and community involvement. We communicate and advocate for nature across all of Yorkshire, not least through engaging and influencing the planning system to help deliver YWT's ambition for a nature-rich Yorkshire.

Our mission is to ***restore wildlife by making Yorkshire wilder together***. In pursuit of our vision for, ***nature-rich and resilient land and seascapes stretching from the sea to cities and fells with healthy, thriving ecosystems meeting the needs of Yorkshire's people and its wildlife***.

In 2020/21 we refreshed Yorkshire Wildlife Trust's Strategy, to be bolder in our ambitions for a Wilder Yorkshire, from 2021 to 2025, we will focus on five delivery themes to:

- Restore and Grow Wild Places;
- Partner for a Wilder Yorkshire;
- Create a Wilder Future;
- Foster a One Trust culture; and to
- Be Financially Strong and Sustainable.

Job Description

Job Title: Project Officer – River Aire

Responsible for: Volunteers and Contractors

Responsible to: Projects Manager - West

Location/based at: Stirley, Huddersfield

Date last updated: 7th November 2024

Main Purpose of the Role

- Lead on several projects within the Aire to delivery natural flood management and improve habitat, land management practices, and water quality
- Lead in the delivery and development of several other projects within the Aire catchment which all work with landowners to provide significant improvements to the river corridor

Tasks and Responsibilities

- Liaison with land managers, stakeholders, project team and partners to finalise designs and deliver interventions which improve and restore habitat
- Work with volunteers, trainees, local businesses, contractors, and social enterprises to deliver the identified interventions
- Ensure the project is managed effectively and work with partners to ensure the wider program is delivered
- Develop project works by carrying out walkovers and create plans for practical works
- Liaise with stakeholders to secure support and agreements for work, and obtain consents or planning permissions where needed
- Plan project delivery by tendering and appointing consultants and contractors as appropriate, and ensuring CDM compliance
- Deliver project works by organising and leading on site works, and carrying out practical interventions

- Undertake surveying, monitoring, and technical field work
- Ensure funder administration requirements are met and assist in budget management
- Promote and raise awareness of our project work
- Educate, inform and engage people on protecting the environment by carrying out consultation and community engagement

Other

- Promote the Trust and partner organisations whenever possible.
- Demonstrate our Trust values every day behaving with courage, respect, and integrity whilst trusting others and taking responsibility for your actions at all times.
- Support and promote the Trust's commitment to equality, diversity and inclusion.
- The Trust is committed to safeguarding and promoting the welfare of children, young people, and adults at risk and expects all staff and volunteers to share this commitment.
- Abide by all Trust policies.
- Undertake any other duties as requested by your line manager and in line with the post.

Person Specification

Experience	Essential/Desirable
Proven track record of successful management and delivery of conservation projects	Essential
Experience of delivering nature conservation projects in urban and rural environments	Essential
Experience of working with a range of stakeholders (e.g. Government agencies, Local Government, Local Interest Groups)	Essential
Experience of motivating, supporting & leading volunteers and community groups	Desirable
Experience engaging farmers and land managers in nature conservation/habitat restoration	Essential
Experience of working on water environment projects (e.g. in river works, riparian/bank works, WFD projects, NFM, wetland habitats)	Desirable
Knowledge and Skills	Essential/Desirable
A good understanding of the challenges that face farmers and land managers. Understanding of agri-environment schemes.	Essential
A good understanding of the theory of restoring natural processes in rivers and techniques employed for natural flood management and improving water quality	Essential
Understanding of volunteer motivations and how to involve volunteers and communities in survey, monitoring and practical conservation delivery	Desirable
Knowledge of the legislation and compliance issues related to wetland and riparian restoration and management	Desirable
Knowledge of techniques used to monitor and evaluate the impact of NFM interventions and of current science and research in the field	Desirable
Personal Qualities	Essential/Desirable
Organised and able to respond flexibly to changing demands while managing your workload	Essential
Effective communicator; personable and engaging, ability to build great relationships with everyone you work with, a record of strong communications skills	Essential
Strong commitment to nature conservation	Essential
Essential Qualifications/Requirements	Essential
Vocational qualification or equivalent experience in relevant field	Essential
Full UK driving licence	Essential
High level IT skills – proficient in Word, Excel, PowerPoint and Outlook and preferably good GIS skills	Essential
Excellent communication and presentation skills, including report-writing, given presentations, writing press releases and running events	Essential

Terms and Conditions

Salary:	£29,501 per annum (pro rata if part-time).
Hours:	35 hours per week, Monday to Friday. The nature of the post's duties may occasionally require evening and/or weekend work. Paid overtime is not available, but time off in lieu will be given for essential additional hours worked.
Contract	Fixed Term. A probationary period of 6 months applies, during which you will be required to complete all essential, mandatory training.
Flexibility:	Whilst ensuring the needs of the business and the role are met, the Trust endeavours to meet the flexible working needs of its employees. Depending on the nature of the role, the Trust offers hybrid working (a mix of office and at home).
Holidays:	27 days per annum in addition to national public holidays, plus 3 additional office closure days between Christmas and New Year (all leave is pro rata for part time employees).
Pensions:	You may be eligible to be auto enrolled into the Trust's Pension Scheme. Terms of the scheme are available on request from Finance.
Cycle Scheme:	The Trust runs a Cycle to Work Scheme.
Employee Assistance Programme:	The Trust provides an Employee Assistance Programme. This is a confidential service which aims to provide staff with support for a range of issues.
Health Questionnaire:	You will be asked to complete a health questionnaire in order to identify and support or adjustments you may require.
Equal Opportunities:	Yorkshire Wildlife Trust is committed to equal opportunities and appoints on merit. We welcome applicants from all sections of society regardless of gender, sexual orientation, race, disability, marital status, age and religion, perceived community background or political beliefs.
Place of Work:	The post will be based at Stirley, Huddersfield
Travel:	Public transport is encouraged although pool vehicles are available. In exceptional circumstances the use of the employee's own vehicle may be necessary for business use, at a mileage rate of 45p per mile.

Training &
Professional
Memberships:

The Trust is fully committed to personal development and training and supports achieving and maintaining professional memberships and accreditations, with any essential-to-role professional memberships paid for by the Trust.